

# Minutes



## Local Service Board

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Date: 15 September 2015

Time: 10.00 am

Present:

**Newport City Council:** Councillor R Truman, (in the Chair), W Godfrey (Chief Executive) (Deputy Chair), M Nicholson (Strategic Director People), S Davies (Strategic Director Place), R Cornwall (Partnership Manager), C James (LSB Coordinator) and M Durkin (Democratic Services Officer)

**Heddlu Gwent Police:** Supt G Fernquest

**Police and Crime Commissioner's Office:** S Bosson (Chief Executive)

**Aneurin Bevan University Health Board:** A Davies (Interim Director of Planning & Performance), B John (Newport Locality)

**South Wales Fire and Rescue Service:** B Jones

**Voluntary Bodies and Other Partners:** D Phillips, Director (SEWREC), E Forbes (GAVO), C Doyle (Newport City Homes), D Foley (Director, Newport Citizens Advice), D Daniels (Wales Community Rehabilitation Company), A John (Deputy Director, Fairer Futures, Welsh Government).

### Apologies:

Chief Constable J Farrar and Superintendent, (Heddlu Gwent Police), J Paget (Chief Executive, Aneurin Bevan Health Board), Dr G Richardson (Executive Director ABHB), M Featherstone (GAVO), A Moseley (Jobcentre Plus), A Davison (SWFRS), D Binding (Wales Community Rehabilitation Company), N Davies (Wales Probation Service), S Morgan (NRW)

| No | Item   | Action                                   |
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| 1  | <b>Minutes</b><br><br>The Minutes of the meeting held on 19 May, 2015 were confirmed as a true record.<br><br>Re Minute 8, Armed Forces Covenant, R Cornwall reported that a date for the signing of the Covenant was likely to be in January, 2016 and this would be confirmed shortly. | <b>M Durkin</b><br><br><b>R Cornwall</b> |

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| <p><b>2</b></p> | <p><b>Ageing Well in Wales Programme</b></p> <p>Sarah Rochira, Older People’s Commissioner for Wales attended the meeting. The purpose for attending this and other LSBs was to secure a better understanding of the work achieved by LSBs, to ensure that the LSBs reflected the needs, concerns and priorities of older people, and to inform LSBs about the Ageing Well in Wales Programme and how they could better support older people through the Well-being of Future Generations (Wales) Bill.</p> <p>This approach related to the Commissioner’s Framework for Action 2013-17 and Priority One: Embedding the wellbeing of older people at the heart of public services. By focusing on wellbeing the Commissioner aimed to ensure that older people’s priorities and issues were recognised, understood and reflected across the breadth of public service portfolios – not just in health and social care.</p> <p>The Commissioner was keen to develop close working links with LSBs across Wales.</p> <p>A detailed discussion ensued on the needs of older people and the work being undertaken in a number of areas, the Chair expressing his concerns regarding the budgetary issues facing all public services and all the demands which needed to be met.</p> <p>The Commissioner acknowledged the work being undertaken by the Newport LSB and in particular the themes within the Single Integrated Plan (SIP).</p> <p>The Chair thanked Sarah Rochira for her interesting and topical presentation and for her work on behalf of older people.</p> |                          |
| <p><b>3</b></p> | <p><b>Local Service Board Terms of Reference</b></p> <p>The Board considered a report setting out updated terms of reference for the Newport Local Service Board.</p> <p><b>Agreed</b></p> <p>To note the updated terms of reference of the Newport Local Service Board.</p>  | <p><b>C James</b></p>    |
| <p><b>4</b></p> | <p><b>Public Services Board (PSB) Development Group</b></p> <p>The Board considered an update on progress of the Public Services Board (PSB) Development Group.</p> <p>The Wellbeing of Future Generations (Wales) Act became law in Wales on 29 April, 2015. The Act was about improving the social, economic, environmental and cultural wellbeing of Wales. Part 4 of the Act established Public Services Boards (PSBs) for each local authority area in</p>   | <p><b>R Cornwall</b></p> |

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|                 | <p>Wales. These would replace existing Local Service Boards (LSBs) and would be statutory. The PSB would be responsible for publishing an assessment of local wellbeing and a Local Wellbeing plan. All PSBs must be in place by April, 2016.</p> <p>In November 2015, the LSB agreed to set up a Public Services Board Development Group responsible for developing Terms of Reference, a project plan for the implementation of the PSB, development of an Assessment of Local Wellbeing and Local Wellbeing Plan. The PSB Development Group had its first meeting in June.</p> <p>The group met on a regular basis and at the last meeting in August agreed a set of workstreams led by key officers to progress work:</p> <ul style="list-style-type: none"> <li>• Governance and terms of reference</li> <li>• Corporate planning</li> <li>• Data and information</li> <li>• Consultation and engagement</li> <li>• Scrutiny and accountability</li> <li>• Performance</li> </ul> <p><b>Agreed</b></p> <p>To note the progress of the PSB Development Group and receive a further update at the next meeting.</p> |   |
| <p><b>5</b></p> | <p><b>Domestic Homicide Review</b></p> <p>(A) The Board considered an Overview Report and Executive Summary for publication for the DHR case of Watkins v Mitchell. Copies of the full confidential report were also circulated.</p> <p>Arising from the findings of this Review C James confirmed that there was a need to now set out an Action Plan.</p> <p>(M Nicholson agreed to share this report with the Violence against Women Team)</p> <p><b>Agreed</b></p> <p>To accept the recommendations as set out in the Report</p> <p>(B) The Board considered a further Domestic Homicide case which the Chair of the LSB was to determine if it should be the subject of a Domestic Homicide Review.</p> <p><b>Agreed</b></p> <p>Having considered the details of this case which indicated that the victim had lived and been involved with Torfaen CBC's services prior to moving to Newport, the Board requested further information be gathered before making the final decision to proceed with the DHR.</p>  | <p><b>C James</b></p> <p><b>G Fernquest</b></p> |

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| <p><b>6</b></p> | <p><b>Voluntary Sector Compact</b></p> <p>The Board considered a report which updated the previous version and requested that members pass any comments to her on its content.</p> <p>Members mentioned that the proposed meetings should be held six monthly and that representative bodies should include Natural Resources Wales and the South Wales Fire and Rescue Service.</p> <p>E Forbes noted the suggestions made.</p>   | <p><b>E Forbes</b></p> |
| <p><b>7</b></p> | <p><b>Pill Action Plan</b></p> <p>The Board considered the Pill Action Plan which detailed 9 workstreams, these being:-</p> <p>Changing Perceptions, Image and Expectation<br/> A vibrant active community<br/> Working with people<br/> Considerate decision making<br/> Maximising existing resources<br/> Making and economic and physical impact<br/> Being better informed</p> <p>Councillor Ali contributed to the detailed discussion on the best ways forward with a view to maximising the impact of the work being undertaken in the area. The need for all the partners to work together was acknowledged.</p> <p>Points raised related to environmental matters – site clearance, flytipping etc, a leaflet drop, improved communications with residents, meeting with independent RSLs, working with Enforcement Officers and Community Wardens.</p> <p>Reference was made to the work that Pride in Pill had undertaken.</p> <p>G Fernquest referred to the success of setting up mobile police stations with other services involved.</p> <p>S Davies mentioned that just changing the refuse collection/street cleansing rotas had helped to tackle some of the issues around waste.</p> <p>D Daniels offered the Wales Community Rehabilitation Company workforce to assist with a number of the initiatives discussed and required an action plan for a 6 month schedule of work and tools and equipment.</p> <p>The Chair thanked B Jones for the work undertaken in the production of the Action Plan.</p> | <p><b>B Jones</b></p>  |

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|    | <p><b>Agreed</b></p> <p>That there be monthly meetings with the Chair, Councillors Ali and Hyatt, C Doyle, B Jones, T Price, S Davies, Gwent Police, ABHB and other RSLs and a further report be submitted to the next meeting.</p> <p><i>(Councillor Ali was in attendance for this item)</i></p>   |                                   |
| 8  | <p><b>Single Integrated Plan (SIP) Annual Report 2015-16</b></p> <p>The Board received a progress report regarding Quarter 1 progress on the delivery of the Single Integrated Plan 2015-16.</p> <p>These reports have already been reviewed and discussed by the SIP Board.</p> <p><b>Agreed</b></p> <p>That the report which included the SIP themes and performance dashboards be noted.</p>  | R Cornwall                        |
| 9  | <p><b>Shared Purpose: Shared Future – Draft Statutory Guidance for Wellbeing of Future Generations (Wales) Act 2015</b></p> <p>R Cornwall reported that Newport City Council would be making a response to this Consultation Paper and individual partner organisations were also welcome to do this. It was also proposed to submit a LSB response.</p> <p><b>Agreed</b></p> <p>That the Consultation Paper be circulated and Board members submit comments to C James by 6 November, 2015.</p> | R Cornwall<br>C James<br>M Durkin |
| 10 | <p><b>Dates of Future Meetings</b></p> <p>The Board noted the dates of future meetings i.e. 15 December 2015, 15 March and 14 June, 2016 at 10 a.m. at the Civic Centre, Newport.</p>  | M Durkin                          |